

SIS - LPEBL KENTISH TOWN 2021/2022 PLAYGROUND OUTINGS RISK ASSESSMENT

Address:	22 Vicar's road London NW5 4NL	Responsible person:	Charlotte BEYAZIAN Head of administration	Date:	Last update 31/08/2021
IDENTIFY DANGERS					
CUTS/GRAZE/BUMP...					
<p>Playtime is a moment when pupils relax and their focus and awareness of risks is lowered. Jumping, running, climbing... are great activities for their development but may result in cuts/graze/bump/fracture/trauma... responsible adults should remind risks and appropriate behaviour to avoid them. When children are too excited, adults should calm down games and atmosphere.</p> <p>Each time a child will get an injury, staff is required to follow the school's policies and protocols:</p> <ul style="list-style-type: none"> • Duty of care (use of 1st aid) • Duty of reporting (use of accident book) • Follow-up (all adults in charge of the concerned pupils to be informed: staff at school & parents/carers). <p>In case of serious injury/accident, staff to call 999 directly and then inform the school who will inform parents.</p> <p>NB: one member of staff should always take their mobile phone.</p>					
CAR ACCIDENTS			VARIOUS ENCOUNTERS		
At the end of Vicar's road, a two-way road to be crossed by the pupils.			On the way to the playground, children can meet animals or people behaving strangely.		
PEOPLE AT RISK					
People at risk:	Pupils Teachers	Maximum nb of people at the same time:		Staff: minimum 3 (max. 18) Pupils: 110	
Outing safety	Control measures	Yes/No NA	Recommended action and comments		
Pgd Outing risk assessment has been drawn as a team work (Pgd Outing organisation has been recorded in minutes and available to staff at all times)	Staff and pupils are aware of the arrangement and MUST implement safety rules.	YES	Last update 31/08/2021		
Pgd online register to be checked prior to departure High visibility waistcoat must be worn by ALL staff (top, middle and end of line responsible adults)	Extra pgd register figures are also displayed for staff to check in the entrance hall	YES	Last update 31/08/2021		
First-aid kits have to be taken for the outings by the 1 st adults leaving the building.	Auto-report by the staff	YES	Last update 31/08/2021 <i>NB: any content of the 1st aid kit used at one occasion has to be replaced</i>		



			straight away back at school (1 st aid stock located in 1 st aid room)
<p>Each staff on pgd duty asks pupils to line up outside, per year group, observing a relaxed distancing between year groups, organising the line so that children can walk sensibly and QUIETLY. (in line two by two, quiet voice).</p> <ul style="list-style-type: none"> - Facing the church: exit the school, line up on the right hand side, walk straight ahead along Vicars road until the crossing right in front of the New Vicarage <p>Malden rd pitches unavailable plan:</p> <ul style="list-style-type: none"> - Facing the church: exit the school, line up on the right hand side, walk straight ahead along Vicar's road, until the New Vicarage then turn right on Wellesley rd until reaching Lismore Circus - 	Auto-report by the staff	YES	<p>Last update 31/08/2021</p> <p>NB: COVID 19 contingency plan: pupils have to walk in single line, as distance from one another as possible (at arm's length) and should not hold hands</p>
<p>Before crossing the road, the adult leading wait the for the following adults to cross halfway and stop the traffic both ways, the last adult stands at the back of the group.</p> <ul style="list-style-type: none"> - Cross Vicar's rd and walk straight ahead, church side on Wellesley rd until reaching Malden football pitches <p>Lismore Circus plan:</p> <ul style="list-style-type: none"> - Enter the circus through the left side gate 	Auto-report by the staff	YES	<p>Last update 31/08/2021</p> <p>NB: in the case, the school group is split, the procedure remains the same: the leading adult wait for the second adult in line is to make way across the road one way only, and the group crosses the road led by one adult at the front and followed by one adult at the back.</p>
Adults must be aware of the environment (strangers, animals, prams...)	Auto-report by the staff	YES	Last update 31/08/2021
<p>Once at the playground, the 1st responsible adult:</p> <ul style="list-style-type: none"> - Enters the pitch - Leaves the 1st aid bag by the door with the cones - Instruct all pupils to follow in a line and wait quietly along the fence. - Check the whole pitch for any hazard - Disposes of any hazard substance/objects using gloves <p>Lismore Circus plan:</p> <ul style="list-style-type: none"> - Instruct all pupils to follow in a line and wait quietly on the alleyway in the middle of the garden. 	Auto-report by the staff	YES	<p>Last update 31/08/2021</p> <p>NB: COVID 19 contingency plan: Remind pupils that they should stand up next to the fence, respecting the safe distancing COVID 19 procedure.</p>



<ul style="list-style-type: none"> - Check the whole garden for any hazard - Disposes of any hazard substance/objects using gloves - Adults to close all garden gate stand on each corner of the garden - Exit procedure as usual 			
Once the playground safety check is done, using the cones when relevant, adults divide the pitch in as many areas needed at the time. Adults in charge should then call the pupils to come and play in their dedicated area.	Auto-report by the staff	YES	Last update 31/08/2021 <i>NB: COVID 19 contingency plan: Games have to be adult led and contact games/sports are allowed to ensure implementation of social distance.</i>
Before leaving the playground, adults have to line up the pupils per year group along the fence and count them and then leave the playground.	Auto-report by the staff	YES	Last update 31/08/2021 <i>NB: COVID 19 contingency plan: (respect safe distancing)</i>
First-aid kits and cones have to be left at the playground from the 1 st playtime slot to the other session. The last adult to leave the playground at the end of the last session should make sure the playground is free of litter, forgotten belongings and has taken cones and 1 st aid bag.	Auto-report by the staff	YES	Last update 31/08/2021
Coming back to school, year group should remain distanced from one another and be reminded of the "quiet rule".	Auto-report by the staff	YES	Last update 31/08/2021
Staff have to leave their high visibility jackets, cones 1st aid bag in the entrance hall.	Auto-report by the staff	YES	Last update 31/08/2021

COVID 19 CONTAMINATION PREVENTION

Playtime is a fun and social but paramount moment of a pupil's life at school: the pandemic has changed our ways of living and learning consequently.

To prevent contamination, playtime is staggered and organised physically to ensure social distancing:

- Each year group is to exit the premises according to their dedicated time slot
- Year groups will then be gathered in 2 big groups in front of the school, one adult placed in between each group
- 2 routes to go to&fro the playground: exit the school, head right, walk on the pavement (school side), cross the road (cul-de-sac side), walk on the pavement (building site side), cross the road before the bend, cross the gate, take the pathway to the pitch; exit the playground, take the pathway, cross the gate, walking on the pavement (church side), cross the road, walk on the pavement (school side)

Once at the playground, adults leave First Aid kits by the door, operate a safety check/browse (see below), divide the pitch with cones in as many spaces as year groups/bubbles present at the time (whenever the two pitches are available, they should be used).

NB: no physical contact games/sports, no toys/props available to children

